



2024-25  
The Friends of Chabot  
College Board of Directors

#### Board Officers

**Mayor Mark Salinas**  
Chair  
City of Hayward

**Hon. Pat Gacoscas**  
Vice Chair/Secretary  
Union City Council Member

**Mr. Obray Van Buren**  
Fundraising Chair  
United Association  
Local Union 342

#### Board Members

**Ms. Marita Cheng**  
Hayward Business Owner

**Ms. Melinda Matsuda**  
Chabot College  
Administrator Emeritus

**Ms. Olga Rosales Salinas**  
Rosales Sisters' Scholarship  
President & Co-Founder

#### Institutional Directors

**Dr. Hal Gin**  
CLPCCD Trustee

**Mr. Dale Wagoner**  
Vice President  
Administrative Services  
Chabot College

**Dr. Jamal Cooks**  
President  
Chabot College

#### Staff

**Ms. Yvonne Wu Craig**  
Executive Director

**Ms. Sarah Renton**  
Senior Administrative  
Assistant

## THE FRIENDS OF CHABOT COLLEGE

### Board of Directors Meeting

Wednesday, December 11, 2024 • 12:00 – 1:30 p.m.

Chabot College Building 200, Board Room

1. **Call to Order – Chair Salinas**-Mark Salinas called the meeting to order at 12:13

2. **Roll Call – Vice Chair/Secretary Pat Gacoscas**

Present: Olga Rosales Salinas, Yvonne Wu Craig, Pat Gacoscas, Sarah Renton, Mark Salinas, Dale Wagoner, Jamal Cooks, Marita Chen, and Kris Kokotaylo

Absent: Obray Van Buren, Melinda Matsuda, and Hal Gin

3. **Public Comments-No public comments**

4. **Approval of Minutes** September 11, 2024 Minutes

Pat Gacoscas moved to approve the September 2024 Board meeting minutes. It was seconded by Dale Wagoner. The motion passed unanimously.

5. **President's Report**-Dr. Cooks shared that the President's Leadership Institute will begin accepting applications in the spring. He has also attended some foundation sessions at some local community colleges. He also discussed strategic plan for FCC and suggested it as a future agenda item in order to discuss the plan for more funding opportunities.

6. **Executive Director's Report**

- a) Yvonne went through the Gala report, highlighting that most funding is from sponsors. She discussed the various Gala expenses and noted the comp of the Dormy Room. She suggested we may want to pay for that next year as is was a convenient and well-liked addition. Mark Salinas added some of his thoughts on the Gala including that an additional bartender should be considered for next year.
- b) CASE Conference report-Yvonne thanked the Board for sending her to the CASE conference in Maryland. She discussed highlights and workshops that she attended. The slide deck was included in the Board packet. Although there were a variety of workshops, Yvonne highlighted topics of interest to the Board. The Board then discussed some of her highlights and agreed that the work FCC is doing is similar to work that is being done across the country, which is validating.

7. **Information Items**

- a) Financial Reports for August, September, and October: Yvonne reviewed the financial reports.
- b) Matching Funds report: Discussed which scholarships and awards they will match. Dr. Robert Carlson has pledged a 10k endowment

for the Carlson award. With the remaining balance, we will match the last donations sequentially in the order they were received.

## **8. Discussion & Action Items (AI)**

- a) **New Board member (AI)** Yvonne introduced Kris Kokotaylo and welcomed him. Mark Salinas moved to approve the addition of a new Board member. The motion was seconded by Dr. Cooks. The motion passed unanimously. Yvonne will meet with him and for onboarding.
- b) **Fiscal Sponsorship Request** - Arnold Paguio presented on CCC Filipinx Collaborative, which aims to support the advancement of student learning, achievement and success, and sense of belonging through the cultural affirmation and empowering of Filipinx community college students in the state of California.

Arnold is proposing a partnership with FCC for a managed fund and scholarship, as a percentage of their fundraising. The slide deck presentation outlines the information in the Board packet for the meeting. The board will vote on the request at the next meeting. Yvonne asked about the flexibility and what is the anticipated revenue and the Board discussed. Sarah Renton will forward the slide deck to each Board member and it will be an agenda item for the next meeting.

- c) **STEM Center Speaker Funding Request (AI)**-Gabriel Chaparro presented on the funding application included the board packet. the STEM Center hosts a local professional who volunteers a presentation. They are asking for funding for food for these sessions in order to bring STEM related speakers for students during their lunch hour. Mark Salinas requested FCC recognition in the advertising for the series. Dr. Cooks moved to approve the request and it was seconded by Kris Kokotaylo. The motion unanimously passed.
- d) **Spring 2025 Career Education Open House & Fundraiser**-Yvonne Wu Craig and Robin Galas discussed the proposal for a spring event and fundraiser for FCC and showcase of the college and its career education program which is included in the slide deck in the Board packet. Robin discussed the CE program and its need to create more public awareness. She discussed potential dates, suggesting that a Saturday to have a greater reach. The goal is to collect names from prospective students to showcase the different CTE programs, gain exposure, and ultimately register for classes. This will include outreach to new sponsors and donors. We will also have tours, music, and entertainment, plus hosted food and drink for VIPs. Yvonne will work with Robin to develop a budget but is asking for seed money in order to make this an annual event. The Board will table this item until there is more information. Yvonne will bring a jointly developed budget to the next meeting.

- 9. **For the good of the order**-Yvonne asked we schedule the April Retreat. We will send a Doodle and the Board will vote at the February meeting.

## **10. Adjournment-Meeting adjourned at 1:41**

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