



2024-25
The Friends of Chabot
College Board of Directors

Board Officers

Mayor Mark Salinas
Chair
City of Hayward

Hon. Pat Gacoscas
Vice Chair/Secretary
Union City Council Member

Mr. Obray Van Buren
Fundraising Chair
United Association
Local Union 342

Board Members

Ms. Marita Cheng
Hayward Business Owner

Ms. Melinda Matsuda
Chabot College
Administrator Emeritus

Ms. Olga Rosales Salinas
Rosales Sisters' Scholarship
President & Co-Founder

Institutional Directors

Dr. Hal Gin
CLPCCD Trustee

Mr. Dale Wagoner
Vice President
Administrative Services
Chabot College

Dr. Jamal Cooks
President
Chabot College

Staff

Ms. Yvonne Wu Craig
Executive Director

Ms. Sarah Renton
Senior Administrative
Assistant

THE FRIENDS OF CHABOT COLLEGE

Board of Directors Meeting

Wednesday, September 11, 2024 • 12:00 – 1:30 p.m.

Chabot College Building 200, Board Room

1. **Call to Order – Chair Salinas**-Mayor Salinas called the meeting to order at 12:30pm.
2. **Roll Call – Roll Call – Vice Chair/Secretary Pat Gacoscas**
Present: Hal Gin, Olga Rosales Salinas, Yvonne Wu Craig, Pat Gacoscas, Sarah Renton, Mark Salinas, Melinda Matsuda, Obray Van Buren, Dale Wagoner, Jamal Cooks
Absent- Marita Cheng
3. **Public Comments**-No Public Comments
4. **Approval of Minutes**
 - a) August 7, 2024 Minutes-Dale Wagoner moved to approve the August Board meeting minutes. It was seconded by Obray Van Buren. The motion passed unanimously.
5. **President's Report**-Dr. Cooks began with acknowledging the start of the semester and his pleasure in seeing so many cars in the parking lot. He summarized the scope of the President's Leadership Institute: A cohort of students who are midway through their education will regularly meet with the President to be mentored on leadership and community involvement as well as gaining access to financial assistance for tuition, fees, and educational materials. The goal is to have this roll out in March or April of 2025. The President also reported that enrollment is still going up this semester.
6. **Executive Director's Report**-Yvonne reported that she attended the District Foundation meeting with Dale Wagoner and Dr. Cooks. The Foundation has contracted a consultant executive director to review by-laws and update the membership. Yvonne has volunteered for nomination committee for new members. The Board discussed how the different foundations operate with priorities, financials, and fundraising tactics. They also discussed different directions for fundraising events.
7. **Information Items**
 - a) Financial Reports for July 2024-Yvonne summarized the July financial report for the Board.
8. **Discussion & Action Items (AI)**
 - a) Revision: Martins Gift Agreement (AI)- Yvonne discussed the changes in the Martins donation agreement and naming agreement, changing donor's name in the agreement from the Martins Family Foundation to Mr. Edward Martins' private estate. The first payment will be in cash and the next 4 years have the option to be paid in securities. Dale Wagoner moved to accept the changes and it was seconded by Obray Van Buren. The motion passed unanimously.

b) Funding requests (AI)-

- Yvonne discussed the Wrestling Team funding request for their facilities usage for the Wrestling Duel and Social Event that took place on September 1, 2024. It was moved to approve by Pat Gacoscas and seconded by Hal Gin. The motion passed unanimously.
- Yvonne discussed attending the CASE Conference for Community College Advancement and asked for approval for her to attend the conference in October. Approval was moved by Mayor Salinas and seconded by O Bray Van Buren. The motion passed unanimously.

9. Gala Update

- a) Program and Speakers: Maya Ito will present the Land Acknowledgement at the gala. She has also been offered a space in the program for an informational insert and a link for their fundraiser. The Board went over the program and suggested various people for roles.
- b) Auction Items-Yvonne discussed the live auction item that is in progress. It will likely be a helicopter ride to and from Stonebrae and a round of golf for four people. We are working with Stonebrae and the helicopter company on the details. She encouraged other donations from the board as well.
- c) Sponsorships-The Board discussed the upcoming deadline for sponsorships and table assignments and shared pledged sponsors that have committed to the Gala so far.
- d) Yvonne announced that at the Gala we will be advertising the upcoming Alumni tour of Building 600 in order to create more community engagement.

10. For the good of the order-

- a) The Board discussed when they can meet with potential new Board member, Kris Kokotaylo and decided on October 2nd.

11. Adjournment-meeting adjourned at 1:38

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