



THE FRIENDS OF CHABOT COLLEGE

Board of Directors Meeting

Wednesday, June 5, 2024 • 3:00 – 4:30 p.m.
Chabot College Building 200, Board Room

Meeting was held in a hybrid format

2024-25
The Friends of Chabot
College Board of Directors

Board Officers

Mayor Mark Salinas
Chair
City of Hayward

Hon. Pat Gacoscos
Vice Chair/Secretary
Union City Council Member

Mr. Obray Van Buren
Fundraising Chair
United Association
Local Union 342

Board Members

Ms. Marita Cheng
Hayward Business Owner

Ms. Melinda Matsuda
Chabot College
Administrator Emeritus

Ms. Olga Rosales Salinas
Rosales Sisters' Scholarship
President & Co-Founder

Institutional Directors

Dr. Hal Gin
CLPCCD Trustee

Mr. Dale Wagoner
Vice President
Administrative Services
Chabot College

Dr. Jamal Cooks
President
Chabot College

Staff

Ms. Yvonne Wu Craig
Executive Director

Ms. Sarah Renton
Senior Administrative
Assistant

- 1. Call to Order – Yvonne called meeting to order at 3:03 p.m.
2. Roll Call – Vice Chair/Secretary Pat Gacoscos
3. Public Comments-no public comments
4. Approval of Minutes
5. President's Report-Dr. Cooks shared about the recent commencement.
6. Executive Director's Report
7. Information Items
8. Discussion & Action Items (AI)

agreement to pass the funding on to Chabot College and they will pay partner colleges. There was a motion to approve the staff's recommendation to receive the money and then pass through the funding. Dale moved to accept both agreements and it was seconded by Hal Gin. Both motions were passed unanimously.

- c) Chabot Academic Senate 4.0 Graduates Funding (AI)-Yvonne highlighted one-time funding request from Academic Senate to all grads that graduated with 4.0. Their fund could only cover half and asks that the Foundation cover the other half. President Abdoun will address funding for next year with the Senate. Hal Gin motioned to approve and it was seconded by Melinda Matsuda. The motion was approved unanimously.
- d) Martins Naming Gift Agreement (AI)- Yvonne highlighted the details of the gift agreement to accept the funds in a payment plan of 5 years. We are waiving stewardship fee. The Foundation would accept and endow the funds. We will follow best practices for interest income guidelines, which is spending 5%. There will be a companion agreement: the naming rights agreement will go to Board of Trustees on June 18. The name is going to be Donna L and Edward E. Martins Library and Learning Center. The Martins Foundation will retain the naming rights for 25 years. The Board discussed how the various costs related the opening of the building will be paid. Dr Cooks moved to accept the agreement, Mark Salinas seconded. The agreement to accept the donation was unanimously passed.
- e) 2023 Audit Report (AI)- We had a significant deficiency letter due to the tracking of receivables. The Board discussed actions taken to correct procedures moving forward. Hal Gin motioned to accept the report and it was seconded by Olga Salinas. The motion was approved unanimously
- f) 2024-25 Board Meeting Calendar (AI)-The Board will hold monthly meetings until Gala in October 2024. Then every 2 months thereafter. The Board discussed the timing for the meeting and they agreed to the 2<sup>nd</sup> Wednesday of the month. Olga moved to accept the calendar with possible edits in the future and Dale Wagoner seconded. The motion was approved unanimously
- g) 2024-25 Budget (AI)-Yvonne discussed the budget and highlighted any changes from the previous budget. She also covered the anticipated income. The motion to approve was moved by Dale Wagoner. It was seconded by Hal Gin. The budget was approved unanimously.

**9. For the good of the order-**Mark Salinas commended the Board and summarized its achievements over the years.

**10. Adjournment-**The meeting was adjourned at 4:17 p.m.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to The Friends of Chabot College, 25555 Hesperian Blvd., Hayward, CA 94545, 510-723-6633, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting. Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of The Friends of Chabot College Board will be made available for public inspection at this meeting and at The Friends of Chabot College, located at 25555 Hesperian Blvd., Hayward, CA 94545 during normal business hours. Materials prepared by The Friends of Chabot College and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.