



2022-23
The Friends of Chabot
College Board of Directors

Board Officers

Mayor Mark Salinas
Chair
City of Hayward

Hon. Pat Gacoscos
Vice Chair/Secretary
Union City Council Member

Mr. Obray Van Buren
Fundraising Chair
United Association
Local Union 342

Board Members

Ms. Marita Cheng
Hayward Business Owner

Ms. Melinda Matsuda
Chabot College
Administrator Emeritus

Ms. Olga Rosales Salinas
Rosales Sisters' Scholarship
President & Co-Founder

Institutional Directors

Dr. Hal Gin
CLPCCD Trustee

Mr. Dale Wagoner
Vice President
Administrative Services
Chabot College

Dr. Susan Sperling
President
Chabot College

Staff

Ms. Yvonne Wu Craig
Executive Director

Ms. Sarah Renton
Senior Administrative
Assistant

THE FRIENDS OF CHABOT COLLEGE

Board of Directors Meeting

Wednesday, July 12, 2023 • 11:00 – 12:30 p.m.
Chabot College Event Center, Building 700 South

1. **Call to Order – Chair Salinas called to order 11:09am**
2. **Roll Call – Vice Chair/Secretary Gacoscos**
 - Present: Mark Salinas, Yvonne Wu Craig, Marita Cheng, Alicia Saenz, Olga Rosales Salinas, Pat Gacoscos, Sarah Renton, and Dale Wagoner arrived at 11:15am
 - Absent: Dr. Sperling, Dr. Hal Gin, Obray Van Buren, and Melinda Matsuda
3. **Public Comments-** no public comments
4. **Approval of Minutes**
 - June 7, 2023 Board Meeting-Dale motioned to approve, Pat Gacoscos seconded. Unanimously passed to approve.
5. **President's Report**
 - Dr. Jamal Cooks will attend next month as President and part of the Board
6. **Executive Director's Report**
 - Yvonne thanked Mark for filling in at the last meeting in her absence. She reported that the Alumni group continues to have events with a steady attendance. We are seeing regular participants that that are interested in giving back.
 - We will host an Upcoming event, partnering with American Cancer Society for Relay for Life August 26th. Many of our alumni have participated in the past.
 - The Alumni Group Family Picnic at Kennedy Park is coming up on August 12th. The event is designed as a mixer and to encourage networking. ECD Department will attend. We are hoping to serve those that are Education career goal oriented. The Board continued to share ideas for the event.
 - On August 15th we will have annual Brats and Brews in College Day. The event will also celebrate new employees from the past year as well as being an unofficial “welcome” for Dr. Cooks in his new presidency.
7. **Information Items**
 - a) May 2023 Financial Reports
 - The Board discussed the most recent financial report. Yvonne summarized the financial report and explained each category. Yvonne moved some money to the lower yield that have guaranteed rates of return.
8. **Discussion & Action Items (AI)**
 - a) 2023-24 Board Calendar Revision (AI)
 - Reflects the time change

- Mayor Salinas will not be here for the currently scheduled September date.
 - The Board agreed to move the September date to September 13 to keep a meeting before the Gala.
 - Dale Wagoner motioned to approve and Pat Gacoscos seconded the motion.
- b) 2023-24 Budget Adoption (AI)
- Yvonne highlighted the main points individual contributions, working with City of Hayward for Tuition Assistance, Chabot College contributions like emergency aid, Revenue for Gala is an estimate, in-kind services we receive from Chabot like postage and office space, scholarship donations and managed funds. The largest expense is audit and bookkeeping. The Board discussed looking into having a desk audit/internal review instead of a full annual in order to reduce bookkeeper expenses for audit preparation of financials.
 - Dale motioned to adopt the budget, and it was seconded by Pat Gacoscos.
- c) City of Hayward Earn & Learn Tuition Assistance Grant (AI)
- Mark Salinas recused himself from voting and asserted that he had no role in negotiating this relationship. Yvonne confirmed that the City worked with her directly.
 - Yvonne discussed the contract with City of Hayward and the Tuition Assistance program. This is ARPA funding out of economic development. They anticipate increasing funding for 2023-24.
 - Pat Gacoscos motioned to approve the grant and Olga Rosales Salinas seconded.
- d) Gala Update, Theme and Program
- Save the Date is going out in the next week. Yvonne asked for feedback for program and things to include or highlight. Musicians, spoken word, etc. Board Member will contact Yvonne for any ideas. One items that was suggested was a live painting.
 - We will schedule a walkthrough of the event location
 - Salinas suggested a systematic approach to Board and alumni photos. A board photo and perhaps certain groups taken together during the gala.

9. For the good of the order-No Comments

10. Adjournment-meeting adjourned at 12:39pm

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