

THE FRIENDS OF CHABOT COLLEGE
Board of Directors Meeting
Wednesday, March 7, 2018 • 12:00 p.m.
Chabot College • 25555 Hesperian Blvd. • Hayward CA • 94545
Board Room • Building 200

MINUTES

1. Call to Order – Chair Salinas

Chair Mark Salinas called the meeting to order at 12:26 p.m.

2. Roll Call – Recording Secretary Ms. Aubrie Ross

Members Present:

Mr. Ronald Gerhard
Ms. Melinda Matsuda
Chair Mark Salinas
Dr. Susan Sperling
Ms. Yvonne Wu Craig

Members Excused:

Chief Sheryl Boykins
Ms. Marita Cheng
Vice Chair/Secretary Pat Gacoscos
Dr. Hal Gin
Mr. Obray Van Buren

Recording Secretary:

Ms. Aubrie Ross

Other Attendees:

Ms. Robin Braverman, Robin Braverman Associates

3. Public Comments

There were no Public Comments made during the meeting.

4. Approval of Minutes from February 7, 2018

The Minutes approval of Minutes will be taken during the next scheduled Board Meeting.

5. President's Report

Dr. Sperling shared that the Dream Team who supports the DACA students are continuing to do outreach. La Raza Centro Legal Attorneys will be offering free legal advice to immigrant students on campus.

Dr. Sperling informed the Board that she attended the Community College League of California CEO Symposium. This year, the Leagues of Northern and Southern California Community College CEOs met and discussed some major changes and proposed funding structure proposed by the Governor. During the Symposium the CEOs discussed the proposed new funding model and how it seemed to have unexamined elements that could have a negatively effect on core missions of the colleges. The State CEOs were able to voices their opinions of the new model to Eloy Oakley, the California Community Colleges Board of Governors. The Governors' proposed new funding model for fiscal year 2018-19 would mark a significant shift in how California Community Colleges have historically been funded. Rather than solely FTES driven, the new model incorporates FTES, students' ability to obtain Promise and Pell grants, and students' ability to successfully obtain a degree or certificate. Old model (FTES Based) and the New model (50% FTES, 25% Student Financial Need, 25% Success Factors). 34 districts would receive additional funds under this new formula, increases ranging from \$22.2 million to \$81k or 18% to 1% increases over funding provided in the existing model. 38 districts' funding would remain flat by proposed hold harmless provisions. Chabot-Las Positas Community College District is one of those districts. Based upon attempted simulations, it is believed the District would experience a reduction in the range of \$14 to \$7 million if not for the hold harmless protections provided. Dr. Sperling expressed that if this new funding model is passed a degree of need in this District will surpass the need outside of non-recessionary times.

Mr. Gerhard shared that this new model doesn't take into consideration how we serve students. The new funding model intent is to incentivize colleges with high completion of certificates, transfers and Graduation rates.

Chair Salinas asked Dr. Sperling to send a copy of the policy brief regarding this new proposed funding model to the Board of Directors.

Chair Salinas suggested that the Foundation consider raising fund to make Chabot free for all Hayward services area school graduates who attend full-time. Ms. Wu Craig shared that a lot of College Foundations to provide gap funding for books and supplies outside of what the BOG waiver covers. The Board will discuss the data during the Board Retreat and discuss financial goals.

6. Information Items

a) Board Retreat – Location change to TPC Stonebrae

Chair Salinas shared that the location for the Board Retreat on April 20th has changed to TPC Stonebrae. The Board decided that they would like to meet from 9 a.m. to 5 p.m. Ms. Ross will send the menu to the Board for their selection.

b) Scholarship Luncheon Spring 2018 – Friday, May 4 at 11 a.m.

Ms. Wu Craig reminded the Board to mark their calendars for the Scholarship Luncheon. She asked if there is anyone who like to serve on the Scholarship Review Committee to let her know so an account can be set up for them.

7. Finance Report & Action Items – Robin Braverman

a) FY 2017 Audit Report

Ms. Braverman informed the Board that after she reviewed the Audit she would like to spend more time to review her findings. She will meet with Mr. Gerhard to discuss her findings further and update the Board during the next meeting. Ms. Braverman stated that since the Audit is closed she will work the Auditors and make sure that the books match the Audit report. After she meets with Mr. Gerhard she will give an update to the Board.

b) January 2018 Financial Report

Ms. Braverman asked the Board to review the Financials for January 2018 that were provided in their Board packet. She asked the Board if they had any questions regarding the Financial Report. Mr. Gerhard thanked Ms. Braverman for her work on the Financials and also for including the In-Kind contribution. The In-Kind contribution outlines the benefits and salary of Ms. Wu Craig and Ms. Ross. He suggested that if discussion regarding hiring an Executive Director comes up during the Board Retreat he would like the Board to consider how much it would cost for the Board to pay for the position. The Board plans to review the Master Agreement during the Board Retreat the In-Kind contributions will be guideline to help to see how much the Foundation can pay for towards the position.

Ms. Matsuda asked if the College is planning on going forward with keeping the Executive Director of Office of Development and the Foundation. Dr. Sperling stated that it will be up to the Board of Directors to decide if they would like to continue being an Auxiliary Foundation or go forward as Independent.

8. Action Items

a) Fifth Annual Gala – Date

i. Thursday, September 20th or Thursday, October 4th

Ms. Wu Craig shared that there are two dates that are available at Stonebrae to hold the Gala on either Thursday, September 20, 2018 or Thursday, October 4, 2018. The Board preferred the October 4th date since it is at the beginning of the month. Ms. Wu Craig will email the rest of the Board of the Directors for their feedback and then finalize with Stonebrae.

9. Discussion Items

a) Plan for Revising the Master Agreement

- Dr. Sperling shared that when the Master Agreement & Bylaws were originally worked on by Mr. Randy Parent, District Legal Council represented. According to Mr. Parent and the Chancellor, the Foundation would have pay for some of the position. They suggested that 50% would come from In-Kind. In more conversation Ms. Braverman shared that the way she reads what the lawyers presented; The Foundation would provide something to the College, such as community awareness, 50% can go towards Community Awareness. The Foundation could configure a position similar to the original position Grant, Development & Foundation

100% of salary & benefits. 50% of the work will be college work related duties and the other 50% will be through non-monetary manner. Ms. Braverman read the memo from the attorney to the Board. Dr. Sperling suggested that she and Ms. Wu Craig work on revising the Executive Director position relating to the Foundation. The Board will need to think about what they would like relating to the position and how much they are willing to contribute to the College. Dr. Sperling would like to have an official formal acknowledgement from the College be made to the Foundation based on the work that the Foundation is doing for the College. As the Foundation grows it will be able to raise funds for operation costs.

Mr. Gerhard suggested that Foundation work on a list of the last three years scholarship recipients and verify their load and calculate how much it helped them with their schooling, resulting in a direct benefit to the college. Ms. Braverman would like to include the Foundation contributions to the College in the Audit. Contribution to the Foundation impact every unit on the campus.

10. For the Good of the Order

Chair Salinas thanked Ms. Braverman, Mr. Gerhard & Ms. Wu Craig for all of their help on the budget.

Chair Salinas adjourned the meeting at 2:27 p.m.

Minutes prepared by Ms. Aubrie Ross

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Office of Development and the Foundation, 25555 Hesperian Blvd., Hayward, CA 94545, 510-723-6633, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting. Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of The Friends of Chabot College Board will be made available for public inspection at this meeting and at the Office of Development and the Foundation located at 25555 Hesperian Blvd., Hayward, CA 94545 during normal business hours. Materials prepared by The Friends of Chabot College and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.